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2-27-1984

### Minutes, College of Arts & Sciences Faculty Meeting, February 27, 1984

Arts & Sciences Faculty  
*Rollins College*

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TO: FACULTY MEMBERS OF THE COLLEGE

FROM: The Steering Committee

COPIES TO: President, Provost & Dean of the Faculty, Dean of the College,  
President of Student Association, Public Affairs, Archives,  
Sandspur, Student Association Representative

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SUBJECT: FACULTY MEETING

The February meeting of the Faculty of the College will be held on Monday,  
February 27, 1984 at 3:30 p.m.

AGENDA:

I. Announcements and Reports

II. Business:

Resolutions:

1. From the Steering Committee:

BE IT RESOLVED THAT:

ARTICLE V, Section 17 of the bylaws be amended to include the  
Health Center Advisory Committee

2. From the Standards Committee:

BE IT RESOLVED THAT:

1. Within the first two weeks of a semester, a student may withdraw from a course without notation on the transcript.
2. A student may withdraw from a course through Friday of the week following mid-term with a "W" recorded on the transcript.
3. It is the responsibility of the student to seek from the instructor a report on his/her standing in a class prior to the final date for withdrawal from courses.
4. It is the responsibility of the instructor to provide the student with some form of graded report on his/her standing in a class prior to the final date for withdrawal from courses.
5. A student may not withdraw from a course after the deadline (Friday of the week following mid-term) except by decision of the Committee on Standards. A student who abandons a course after the deadline will receive a grade of XF.

6. From the Curriculum Committee:

BE IT RESOLVED THAT:

If a student has more than two final examinations scheduled in one day, he/she has the right to reschedule one examination to an open date with the final examination period.

Arrangements will be made by midterm through the Dean of the College in consultation with the faculty members involved.

7. From the Professional Development and Compensation Committee:

BE IT RESOLVED THAT:

Salary increases be distributed as follows:

Cost of living - 3%

AAUP adjustment (given with rank) - 5%

and since the year of service increment will not be given, the appropriate increment be subtracted from the minimum salaries for incoming faculty members.

BE IT FURTHER RESOLVED:

that merit not be used for salary distribution until the goal of reaching level A for Class IIA schools is reached.

III. New Business

IV. Adjournment

### Narrative Concerning Dance Minor

The dance program at Rollins is based upon the central premise that art and education are both extensions of the total humanistic endeavor. No conflict, therefore, is seen to exist between dance as education and dance as an art form.

The curriculum is designed (1) to provide the liberal art student an opportunity for personal involvement in dance as an art form and as a basic movement experience; (2) to offer curriculum experience in dance for the student who is majoring in fields of study that may or may not be related to the dance; (3) to accommodate the undergraduate student with previous training and for those who have not had formal instruction; (4) to prepare the student who may wish to consider the dance as a profession.

The student will receive extensive movement experience in modern dance, ballet, improvisation and ethnic forms through practical work in classroom studio workshops and performance. The development and relevance of dance is studied through courses in music and choreography.

The curriculum is specifically designed for the student to select either a modern or ballet emphasis but must be exposed to both disciplines. Six required courses and two electives are presently offered; the proposal does not necessitate the creation of any new courses excepting modern and ballet choreography. The program does not necessitate any additional faculty, nor does it necessitate any new facility.

FROM: HOYT EDGE, CHAIR OF THE FACULTY

TO: FACULTY OF THE COLLEGE

COPIES TO: PRESIDENT, PROVOST & DEAN OF THE FACULTY, DEAN OF THE COLLEGE,  
PRESIDENT OF STUDENT ASSOCIATION, SANDSPUR, ARCHIVES

SUBJECT: MINUTES OF THE FEBRUARY 27, 1984, FACULTY MEETING

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The February faculty meeting was held on February 27, 1984, beginning at 3:30 p.m. in Bush 108, with Dr. Edge presiding. The following voting members of the faculty signed the attendance register:

Barry Allen	William Gallo	Steve Neilson
Dale Amlund	Lynda Glennon	Marvin Newman
Alexander Anderson	Laura Greyson	Allen Nordstrom
Tim Bauer-Yocum	Wayne Hales	Maurice O'Sullivan
Bettina Beer	Paul Harris	Pedro Pequeno Rossie
Erich Blossey	Gordon Howell	Roger Ray
Alexander Boguslawski	Robert Juergens	Sylvia Reynolds
Peter Bonnell	Roy Kerr	David Richard
Edward Borsoi	Stephen Klemann	Charles Rodgers
Barbara Carson	Harry Kypraios	Cary Ser
Robert Carson	Susan Lackman	Thaddeus Seymour
Gloria Child	Thomas Lairson	James Small
James Child	Edmund Leroy	Marilyn Stewart
Edward Cohen	Richard Lima	Kenna Taylor
Tom Cook	Fidel Lopez-Criado	Luis Valdes
Norman Copeland	John McCall	Bari Watkins
Rosemary Curb	Anthony Mendez	John Weiss
Daniel DeNicola	Ruth Mesavage	Bill West
Hoyt Edge	Ralph Naleway	Gary Williams
D. Eng-Wilmot	Joe Nassif	Ward Woodbury
Martin Farkash		

I. The Minutes of the November 28, 1983, Faculty Meeting were approved as distributed.

II. Announcements and Reports

1. Dean Watkins announced an 18-20% increase in student applications to date, with the qualifications of the pool being approximately the same as last year. However, there is a substantially higher pool of minority applicants with higher qualifications than in the past. With the increase in the overall number of applications, selectivity should be greater than last year.
2. Mr. Neilson, Chair of the Curriculum Committee, announced that the Committee would be reviewing the "R" and "C" requirements and asked for comments.

MINUTES OF THE FEBRUARY 27, 1984, FACULTY MEETING (CONTINUED)

3. Dean DeNicola announced a Faculty Colloquium on March 16, featuring a discussion on the Self Study.
4. President Seymour announced the General Faculty Meeting on March 5.
5. Dr. O'Sullivan asked Dr. Blossey, Chair of CAB, about reinstating the Minority Affairs Committee. Dr. Blossey responded that it would be discussed at the next meeting.

III. Business

1. Dean Watkins proposed:

BE IT RESOLVED THAT:

ARTICLE V, Section 17 of the bylaws be amended to include the Health Center Advisory Committee.

The resolution was seconded and passed unanimously.

2. Tom Cook presented resolutions from the Standards Committee:

BE IT RESOLVED THAT:

- (1) Within the first two weeks of a semester, a student may withdraw from a course without notation on the transcript.
- (2) A student may withdraw from a course through Friday of the week following mid-term with a "W" recorded on the transcript.
- (3) It is the responsibility of the student to seek from the instructor a report on his/her standing in a class prior to the final date for withdrawal from courses.
- (4) It is the responsibility of the instructor to provide the student with some form of graded report on his/her standing in a class prior to the final date for withdrawal from courses.
- (5) A student may not withdraw from a course after the deadline (Friday of the week following mid-term) except by decision of the Committee on Standards. A student who abandons a course after the deadline will receive a grade of XF.

The motion was seconded and passed.

3. Mr. Neilson presented a resolution from the Curriculum Committee:

BE IT RESOLVED THAT:

- A. The Division of Continuing Education's Written Communication be amended to read:

MINUTES OF THE FEBRUARY 27, 1984, FACULTY MEETING (CONTINUED)

Written Communication (2) - The objective of this requirement is to improve the student's ability to write effectively. Courses meeting this requirement include instruction in basic composition.

The English composition requirement may be fulfilled by a score of 600 or more on the College Entrance Examination Board (CEEB) Achievement Test in English Composition, or by scoring at the 50th percentile or better on the English Composition General Examination of the CEEB's College Level Examination Program (CLEP), or by successfully completing E 101G. In addition, all students must take at least one designated expository writing course.

- B. The following requirement be added to the Division of Continuing Education's General Education Requirements: (under Perspectives)

Awareness of Literature

The objective of this requirement is to provide students with an awareness of the means by which literature imaginatively reflects the conditions and experiences of human life and human nature.

Literature courses in English or any other language meet this requirement.

- C. The Division of Continuing Education's Research Techniques Requirement be suspended pending further study.

The resolution was seconded and after some discussion passed.

4. Mr. Neilson proposed from the Curriculum Committee:

BE IT RESOLVED THAT:

Students must satisfactorily complete the courses required by the major department or the courses in the plan of study of an Area Major. The number of courses required by the departments for the major will be a minimum of 12 and a maximum of 16. (The effect of this requirement is to eliminate the 16 course restriction.)

The resolution was seconded and a good deal of discussion followed. Dr. Stewart suggested that the proposal was anti-liberal arts, but Mr. Neilson responded that the concern for liberal arts should be placed in the General Education Requirements. Dr. Williams voiced his opinion that allowing 24 to 26 courses in the major was not in keeping with the liberal arts. Drs. Beer and DeNicola spoke for the proposal suggesting that liberal arts should be stressed in other curricular ways. Mr. Neilson pointed out that under this system, a student would be able to major in one language and minor in another and that the minor system encourages students to take courses outside the major. The resolution passed 32 to 19.

MINUTES OF THE FEBRUARY 27, 1984, FACULTY MEETING (CONTINUED)

5. Mr. Neilson brought the resolution from the Curriculum Committee that a dance minor should be established. The motion was seconded. Mr. Neilson pointed out that the minor can be established without adding additional faculty members. He also pointed out that there is a good deal of history and theory within each course, although no separate courses in history and theory are required. The resolution passed.
6. Mr. Neilson proposed from the Curriculum Committee:

BE IT RESOLVED THAT:

If a student has more than two final examinations scheduled in one day, he/she has the right to reschedule one examination to an open date within the final examination period.

Arrangements will be made by midterm through the Dean of the College in consultation with the faculty members involved.

The motion was seconded. A good deal of discussion ensued. Dr. B. Carson spoke against the proposal because of problems of writing make-up exams. Dr. O'Sullivan asserted the faculty's right to give exams as they believe it best pedagogically. Dean Watkins argued that the faculty should also talk about responsibilities in addition to rights, and one of those responsibilities is for the faculty to provide the best opportunities for students to learn. A student taking three exams in one day does not provide that opportunity. The motion passed.

7. Dr. Blossey explained the CAB proposal which gave 8% increase in the salary pool. Dr. Child proposed the following resolution from the Professional Development and Faculty Compensation Committee:

BE IT RESOLVED THAT:

1984-1985 salaries for current members of the Faculty be calculated as follows:

Adjustments to '83-'84 salaries:

- (1) promotion  
to Associate \$1,780.00
- (2) equity adjustments
- (3) AAUP adjustments

Professor	\$2,033.00
Associate	\$1,316.00
Assistant	\$1,262.00
Instructor	\$ 626.00

new salary = (old salary + total adjustments) x 1.024

This calculation includes inflation by 2.4% which is 80% of the increase in the CPI, 3%.



MINUTES OF THE FEBRUARY 27, 1984, FACULTY MEETING (CONTINUED)

BE IT RESOLVED THAT:

Salary increases be distributed as follows:

Cost of living - 3%

AAUP adjustment (given with rank) - 5%

and since the year of service increment will not be given, the appropriate increment be subtracted from the minimum salaries for incoming faculty members.

After a good deal of discussion, Dr. Stewart proposed that the 8% should be distributed in the following way: Cost of Living - 2.4%; To raise the salary formula - 2.8%; Distributed within rank, as before - 2.8%. The amendment was seconded. Several faculty lamented the lack of better data on which to base a decision. Dr. Edge was called upon to give the results of the pool sent to the faculty. Dr. Cohen called the question on the amendment. That motion passed, but the amendment was defeated. The question was called on the original motion which passed, and the original motion passed.

A straw poll was taken on options concerning merit pay increase, and after the poll, Dr. Child proposed the following resolution:

BE IT RESOLVED THAT:

Merit not be used for salary distribution until the goal of reaching level A for Class IIA schools is reached.

The Faculty Compensation and Professional Development Committee is charged with bringing a merit pay plan to the faculty by January, 1985.

A call for the quorum was made, and as no quorum existed, the faculty meeting disbanded at 5:30 p.m.

# ROLLINS COLLEGE

founded 1885

Dean of the College

March 12, 1984

MEMORANDUM TO: All Faculty  
Dean and Associate Dean of the Faculty  
Registrar  
Sandspur

MEMORANDUM FROM: Bari Watkins, Dean of the College

SUBJECT: Course Withdrawals

At its meeting on February 27, the faculty passed the following new regulations regarding course withdrawals:

1. Within the first two weeks of a semester, a student may withdraw from a course without notation on the transcript.
2. A student may withdraw from a course through Friday of the week following mid-term with a "W" recorded on the transcript.
3. It is the responsibility of the student to seek from the instructor a report on his/her standing in a class prior to the final date for withdrawal from courses.
4. It is the responsibility of the instructor to provide the student with some form of graded report on his/her standing in a class prior to the final date for withdrawal from courses.
5. A student may not withdraw from a course after the deadline (Friday of the week following mid-term) except by decision of the Committee on Standards. A student who abandons a course after the deadline will receive a grade of XF.

Hoyt Edge tells me that, in the absence of a formal decision to the contrary, this new policy goes into effect immediately. That means that this term students may withdraw from a course with a "W" through Friday, March 30, 1984.